



SBI Exam Guide

SBI Bank PO Exam Eligibility:

Graduation in any discipline from a recognised University or any equivalent qualification recognised as such by the Central Government. Age Limit: Not below 21 years and not above 30 years. Upper age is relaxable by (i) 3 years in the case of OBC candidates. (ii) 5 years in the case of: (a) SC/ST candidates. (b) Ex-servicemen (including Emergency Commissioned Officers/Short Service Commissioned Officers) who have rendered at least five years continuous Military Service and have been released on completion of assignment (including those whose assignment is due to be completed within one year) otherwise than by way of dismissal or discharge on account of misconduct or inefficiency or /on account of physical disability or have been released/discharged on account of physical disability attributable to Military Service or on invalidment (c) Candidates who had ordinarily been domiciled in Kashmir Division of the State of Jammu and Kashmir between 1st January, 1980 and 31st December, 1989. (iii) 10 years for VH/OH (Gen); 13 years for VH/OH (OBC) and 15 years for VH/OH (SC/ST) candidates. SBI PO (Selection Procedure): Phase-I: Written Examination (250 marks) consisting of Objective Tests and Descriptive Test. (i) Objective Tests (200 marks): The Objective Tests with 2 hour duration will consists of 4 Sections with 50 marks each as follows: (a) Test of English Language (Grammar, Vocabulary, Comprehension etc) (b) Test of General Awareness, Marketing and Computers (c) Test of Data Analysis and Interpretation (d) Test of Reasoning (High Level) The candidates are required to qualify in the Objective Tests by securing passing marks, in each of the tests, to be decided by the Bank on the basis of the performance of all the competing candidates taken together in each test to a minimum required level for each category. (ii) Descriptive Test (50 marks): The Descriptive Test with 1 hour duration will be of "Test of English Language (comprehension, short précis, letter writing & essay)". The candidates are required to qualify in the Descriptive Test by securing passing marks, to be decided by the Bank. Descriptive Test paper of only those candidates will be evaluated who have scored qualifying marks in the Objective Tests as stated above in (i). Phase-II: Group Discussion (20 marks) & Interview (30 marks) The aggregate marks of candidates qualifying in both the Objective Tests and Descriptive Test will be arranged in descending order in each category and the candidates in the order of merit, subject to 3 times the number of vacancies in each category, will be called for Group Discussion and Interview. The qualifying marks in Group Discussion & Interview will be as decided by the Bank. Final Selection: The candidates will have to qualify both in Phase-I and Phase-II separately. Marks secured by the candidates in the Written Test (out of 250 marks maximum) are converted to out of 75 and marks secured in Group Discussion & Interview (out of 50 marks maximum) are converted to out of 25. The final merit list is arrived at after aggregating converted marks of Written Test and Group Discussion & Interview out of 100 for each category. The selection will be made from the top merit ranked candidates in each category. Career Path: The Probationary Officers will be on probation of two years during which they will be given intensive training and towards end of their probation / training period, they will be subjected to a screening process. While those Officers who achieve the predetermined standards may be confirmed and given placement in the next higher grade i.e. Officer Middle Management Grade Scale II, others who qualify the test but fail to achieve the

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standards set for placement in Middle Management Grade Scale II, will be confirmed as Officer Junior Management Scale Grade I. The services of those Officers who fail to qualify in this process will be terminated. Bank provides immense opportunities for growth in the Bank including opportunities for postings abroad. The attractive promotion policy of the Bank provides an opportunity to the meritorious and exceptionally brilliant officers to reach the Top Management Grade in a reasonably quick time. SBI Bank Clerk Exam SBI Periodically conducts clerical recruitments for the positions of Assistants and Stenographers. Eligibility: (a) Minimum 12th Standard (10 + 2) pass or equivalent qualification with a minimum of aggregate 60% marks (55% for SC/ ST/ PWD/ XS). OR (b) A degree (Graduation level) from a recognised university. Note: Candidates who have not passed 12th standard Examination but have passed Diploma course after 10th standard are eligible for the captioned recruitment provided: (a) Diploma course passed after 10th standard must be a full time course (Diploma course through correspondence are not eligible) with a minimum of two years duration. (b) The Diploma course passed after 10th standard should be recognized / approved by the State Board of Technical Education of concerned State. Age Limit: Minimum Age 18 years; Maximum Age 28 years. Upper age is relaxable by (i) 3 years in the case of OBC candidates. (ii) 5 years in the case of: (a) SC/ST candidates. (b) Ex-servicemen (including Emergency Commissioned Officers/Short Service Commissioned Officers) who have rendered at least five years continuous Military Service and have been released on completion of assignment (including those whose assignment is due to be completed within one year) otherwise than by way of dismissal or discharge on account of misconduct or inefficiency or /on account of physical disability or have been released/discharged on account of physical disability attributable to Military Service or on invalidment (c) Candidates who had ordinarily been domiciled in Kashmir Division of the State of Jammu and Kashmir between 1st January, 1980 and 31st December, 1989. (iii) 10 years for VH/OH (Gen); 13 years for VH/OH (OBC) and 15 years for VH/OH (SC/ST) candidates. Probation Period: The newly appointed assistants/stenographers will be on probation for a Minimum period of 6 months. Before the probation period comes to an end, the performance of the newly recruited employees will be evaluated and the probation period of those employees whose performance fails to meet Bank's expectation, may be extended. SBI Bank Clerk (Selection Procedure): All eligible candidates should apply on-line before the last date for registration of application. a. Final selection will be made on the basis of performance in the written test and interview taken together. Merely satisfying the eligibility norms does not entitle a candidate to be called for written test or interview. b. The written test will be of Objective type consisting of (i) General Awareness (ii) General English (iii) Quantitative Aptitude (Maths) (iv) Reasoning Ability (v) Marketing Aptitude / Computer Knowledge. The questions in objective tests, except for the test of General English, will be printed bilingual i.e., English & Hindi. There will be negative marks for wrong answers in the Objective tests. 1/4th marks will be deducted for each wrong answer. Candidates will have to pass in each of the objective tests. The passing marks in each of the tests will be decided by the Bank on the basis of the performance of all the competing candidates taken together in each test to a minimum required level. Candidates are also required to score a minimum percentage marks on aggregate for being considered for interview. Minimum percentage marks on aggregate will be decided by the bank. c. Candidates qualified in the written test for recruitment in clerical cadre in the bank and opted for appointment as stenographer will be called for skill test in stenography. The candidate will be given one dictation for 10 minutes in English/Hindi at the speed of 100 w.p.m. The matter will have to be transcribed on computer in 40

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minutes in case of English Stenography and in 55 minutes in case of Hindi Stenography. Visually impaired candidates will be required to transcribe the matter in 70 minutes for English Shorthand Test and in 95 minutes for Hindi Shorthand Test. Candidate should score minimum 50% marks to be qualified.

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